

**VILLAGE OF WINNECONNE
PUBLIC WORKS COMMITTEE
9/13/11 Minutes
Board Room Annex Village Hall**

CALL TO ORDER: Chairman Lyle Zabel called meeting to order at 6:34 p.m. with member Chris Boucher present, Joe Hoenecke joined at 6:44 p.m. Also present were Village Administrator Steve Volkert, Public Works Director Chris Hardy, property owners Dave Niessen, 324 Grant St, Dennis Ige, 809 Pine Street.

PUBLIC PARTICIPATION:

- Dennis Ige, 809 Pine Street, requesting a special driveway exception. Current driveway is 21 ft wide. He is requesting to make drive width 28 ft. Request is based on existing drive width and distance from curb to garage of 28 ft. Street is paved with curb. Boucher motion to allow driveway width variance to 28 ft, Zabel 2nd. Motion passed 2 in favor, 0 opposed.
- Dave Niessen, 324 Grant Street, concerned about 4th quarter 2010 water bill being higher than normal. Discussed Village procedures for meter disputes. Meter passed testing. Lengthy discussion ensued regarding proof and justification for water bill deducts or credits. Committee elected to not take any action on this request, bill is past due and payable as is.

OLD BUSINESS:

Boucher motioned, Zabel 2nd to approve minutes from the August 9, 2011 meeting. Motion passed 3 in favor, 0 opposed.

Update WWTP Upgrades project.

WWTP Upgrades project

- Hardy presented MSA monthly project summary.
- Staab modifying clarifier on CP#1 and working on site work. Advanced Buildings working on the Johnson Building modifications.
- Change order #9 being approved for temporary airline removal, valve corrections and some allowance credits; net deduct of \$35,796.
- Staab pay request #14 \$87,094 and MSA invoices \$14,582.01 and \$13,212.72 Johnson Building. To date: 89% (\$4.535 million) of funds spent on this project. Contingency remaining of about \$182,000.
- Per USDA request, DPW is compiling list of equipment for contingency use at project end.

Tree Streets.

Warranty period expires November 17, 2011. DPW scheduled site meeting with Mike Laue (MSA), Parker and Radtke to discuss design clarifications related to on-going dispute. DPW continuing to meet with concerned citizens regarding assessments, concerns. To date, about half of identified have been met with. Some meetings will wait until after the meeting with MSA and contractors. Mr. Zabel requested interest portion of payment option for 1st year assessment payment be omitted. Discussion ensued. Committee request Village Board discuss issue of interest credit without recommendation.

Grant Street Trail.

DPW has postponed the bid date until December/January with scheduled project completion of Memorial Day, 2012. DPW working with Ameritech on buried phone lines and need/concern with relocation. DPW has completed some initial staking on the project and is “fine tuning” project.

DOT STH116 Main Street Planning next DOT meeting regarding Main Street re-work (exclusive of bridge replacement) will be October 18, 10 a.m. at Village Hall. Sewer televising is complete and reports presented to DPW. Some sections were not televised due to roots/debris/blockages.

Operations Report

Complaints: DPW 4 (1 tree down in ROW, 1 spill, 1 sump resolved @ 217 N 9th Ave, 1 missing plate on light pole), Water 4 (water bills too high), Sewer 0.

- Street permits this year:
 - i. Alliant energy 7th Street Power Upgrade
 - ii. Radtke 7th and Willow ROW for dredging channel
 - iii. Robert Faber, 104 S 1st St, install gravel driveway
 - iv. St Paul’s Church, remove trees and repair sidewalk
 - v. Broadband Solutions, crossings @ Wentzel and Tower.
 - vi. Rudisell, 502 Birch, driveway redone.
 - vii. Jeff Davies, 34 N 5th St, driveway redone.
 - viii. Alliant Energy, 250 N 6th Ave, redo gas service.
 - ix. Paul Muehlenberg, 216 N 9th Ave, sump connection.
- Street Crew: WWTP scrap, Johnson Bldg clean-up, equipment maintenance, storm clean-up done west of river and working on east side, rodding sewers.
- Water: manganese test result for well #1 was 67 ppb; EPA guidance level is 300 ppb for infants/pregnancy (well #2 is 240 ppb). Davies Water finishing leak study (4 leaky valves). MCO testing meters and exercising valves.
- WWTP: cleaning out Johnson Building, working with Staab for plant operations, problems with Somat screen/brush replacements, rodder blew seal on drive pulley is replaced and back in service.
- This year, 14 weed notices sent (3 acted upon), 8 sump notices sent (3 corrected), 3 well abandon notices (3 acted upon).

WWTP Utility Budget and CIP. DPW presented draft annual budget for 2012 and proposed projects to be completed as part of 5 year CIP. Still hoping to purchase several of the CIP items from the WWTP Upgrade Project USDA grant funding (sending list to Rhoda @ USDA). Will approve final budget at next meeting.

Water Utility Budget and CIP. DPW presented draft annual budget for 2012 and proposed projects to be completed as part of 5 year CIP. Some of the CIP items can be completed through the annual budget process (<\$15,000 +/-) those were identified on hand-out.

Street Condition Report. DPW presented a condensed version of the road PASER ratings in Village. Ranking system is based on 1 to 10 (1 being worst, 10 being brand new) for road surface/subgrade status. Paving types 40-55 are Chip seal surface and 60-75 are some version of paved asphalt. The best chip seal road starts with a rating of 5 and goes down from there. Chip seal costs \$1.50/syd; so for \$1500 DPW can seal coat about 1 block. DPW starting with 2012 budget an annual program for small traffic volume

streets where invest \$4500 +/- per year toward seal coat/crackfilling/shouldering/drainage. Large volume streets will need mill/removal and overlay/replacement. Mill and overlay is usually about \$8.50/syd plus milling. Replacement is \$15.50/syd plus cost of removal. Presented draft DPW operations budget for 2012.

Grounds Policy. DPW presented manpower assessment for groundskeeping. Issue is one of cost versus level of service. Best service would be with permanent employee which would cost about \$6000 more than the way it is done now. DPW continuing to verify the assumptions/costs/utilizations.

NEW BUSINESS:

Compost site hours. Brat Fry meetings brought a request for longer hours at compost site on Wednesday and Saturday. Hours for next year are established in December. Cost would be Floyd's labor \$7.25/hr assuming he would work it. DPW opposes extension of hours if site is not manned full time. Committee tabled until December, 2011 for 2012 season.

Aquilo Wind Development proposing to build a wind farm in Lake Michigan. In order to do so, PSC wants local municipalities to sign purchase guarantee of the power generated. Renewable energy is more expensive than regular power from Alliant and a credit from PSC may be possible. Internet search attempts for "Aquilo Wind Development" yields only a PO box in New Berlin, WI. Committee not interested in pursuing.

WWTP Open House. Committee scheduled ribbon cutting for 11/3/11 from 2 pm to 6 pm.

Village Hall Entrance. Beautification Committee requests to purchase/place large terra cotta planters with annuals at front door with decorative stone pad. Committee approved unanimously.

2012 WDNR Urban Forestry Grant. DPW proposes to file for 2012 WDNR Forestry Grant. Propose application for director attendance at Certified Tree Management Institute, tree removals @ Winneconne island, Urban Forestry GIS implementation and Tree management plan; estimating \$12,000 grant request. Majority of funds are being budgeted and spent operationally on the same issues anyways.

Deduct meter policy for new ordinance #9-2-10. Request made to reword Vil ord. 9-2-10(c)(7). Committee took no action. Ordinance remains as is. DPW goal is to get all deduct meters set with a puck for remote reading of meters. Administrator informed members, draft version of all ordinances being submitted for October board approval.

Next regular meeting for Wednesday, October 12, 2011 at 6:45 p.m. at Village Hall, Board Room Annex.

Adjournment: Motion made by Boucher, 2nd by Hoenecke to adjourn the meeting at 9:20 pm, unanimous.

Chris Hardy, Director of Public Works